

**RISK ASSESSMENT**

<b>Service:</b>	Hands on Heritage
<b>Site:</b>	Tunstall Forest

<b>Risk Title / Activity:</b>	Kiln Building	<b>RA Ref No.</b>	HoH 013
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Work Areas	Identified Hazards				Who is at Risk	
Site	Fire/ Heat	x	Dust / Fumes	x	Volunteers	x
	Explosion		Asphyxiation		Authorized site visitors	
	Fall (Slip/ Trips)		Visibility	x	Course Participants	x
	Cuts/ Trapping	x	Temperature (hot / cold)		Accompanying Supervisors	x
	Crushing/ shearing	x	Weather		General Public	
	Struck by object		Vibrations			
	Manual Handling		Stress			
	Entrapment		Ergonomics			
	Chemical		Air Pollution			
	Biological		Land Contamination			
	Radiation		Water Contamination			
	Electrical Shock		Legal & Compliance			
	Noise					
Equipment used	Control Measures					
Hand tools, clay	Appoint designated supervisor Devise rota and limit numbers in working area Provide alternative activities for students not involved Brief participants on potential risks and hazards First Aider present Wash hands when activity is completed					

**Risk Class Management Tool:**

Severity	Likelihood				
Severe (5)	Moderate	High	High	Extreme	Extreme
Major (4)	Moderate	Moderate	High	Extreme	Extreme
Moderate (3)	Low	Moderate	Moderate	High	High
Minor (2)	Low	Moderate	Moderate	Moderate	High
Insignificant (1)	Low	Low	Low	Moderate	Moderate
	Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)



Risk Class	Score	Action Required	Reporting requirements	Accountability
Class 1 (Extreme)	16 – 25	<b>Immediate</b> detailed plan, Staff specifically trained in the hazard mitigation and emergency response	Report to Site Manager & Trustees	Trustees & Site Manager
Class 2 (High)	10 – 15	<b>24 Hrs</b> Mitigation required, Staff informed and Trained	Report to Site Manager	Site Manager
Class 3 (Moderate)	4 – 9	Site Manager Implement additional measures and manage routinely	Recorded on site Risk Register	Site Manager
Class 4 (Low)	1 – 3	Manage routinely	Recorded on site Risk Register.	Site Manager

Risk Assessment Rating:		Range	Score ( L x S)	Class Rating
<b>Initial Risk</b> ( <i>Before control Measures</i> )	Severity (S)	3	9	3
	Likelihood (L)	3		
<b>Residual Risk</b> ( <i>After Control Measures</i> )	Severity (S)	2	4	3
	Likelihood (L)	2		

<b>Date of Assessment</b>	3 1 25	<b>Signature</b>	Andrew Crisp
<b>Date of Assessment Review</b>	3 1 26		
<b>Name of Assessor</b>	Andrew Crisp	<b>Position</b>	Chairman HoH CIO

